

# WOODHURST PARISH COUNCIL

## Minutes of the Parish Council AGM Held on Monday the 17<sup>th</sup> May 2010

Present Cllr Alistair Marr - Chairman  
Cllr Terry Huggins - Vice Chairman  
Cllr John Nicoll  
Cllr Andy Notman  
Cllr Peter Collins  
Cllr Bob Newell  
Cllr Simon West  
Mrs Elizabeth Pendered – Clerk

Also present - DC Mike Newman

**1 Apologies for Absence** – CC Steve Criswell

**2 Election of Chairman** Councillor Alistair Marr was proposed by Councillor John Nicoll and seconded by Councillor Terry Huggins and unanimously elected Chairman.

**3 Election of Vice Chairman** Councillor Terry Huggins was proposed by Councillor Bob Newell and seconded by Councillor John Nicoll and unanimously elected as Vice Chairman.

**4 Election of Councillors to Other Duties** All Councillors voted to remain in current posts

Cllr Terry Huggins	<b>Tree Warden</b>
Cllr Peter Collins	<b>P3 Liaison Officer</b>
Cllr Bob Newell	<b>Countryside Watch</b>
Cllr Simon West	<b>Parish Council rep Village Hall</b>
Cllr Andy Notman	<b>Website/Newsletter co-ordinator</b>

**5 Councillors to sign their "Acceptance of Office Return" & "Financial Declaration"**

All signed and witnessed by the Clerk

**6 Open Forum: the meeting closed for the County Cllr District Cllr & members of the Public to address the meeting -**

District Councillor Mike Newman stated that there wasn't much to report on. The current issues are mainly the parking in St Neots and the use of public facilities. He reported that there had been another Ramsey Neighbourhood Forum which was well supported again (Cllr Marr also attended). The main issue was speeding but there were no representatives from the County Council to answer any questions relating to the matter. He also said that the NHS gave a good presentation. Other presentations included the local Policing Policy, Flood Preparation, Youth project consultation.

*The meeting re-opened*

**7 To sign Minutes of Meetings 25 Jan and 22nd March 2010**

The minutes were read, approved and signed as a true record of the meetings.

**8 Members declaration of Interest for items on the Agenda**

Cllr Huggins: Item 9 (d)

## 9 Matters arising

- a. **Swan Weir Pond** Highways have jetted the overflow pipe and the water level is back to normal. This is however only a short-term solution and will still need to be resolved further. The owners are looking into funding assistance from various sources including Anglian Water. The owners are keen to enable volunteers in the village to help clear out the pond as part of a Natural Woodhurst project.
- b. **Lamp Post** Retired Clerk Alison Brace has liaised with the correct person at the Highways Agency and this is being dealt with, they have assured us we will get a lamp post to replace our missing one
- c. **Litter Bin – Moot Way** The Council have agreed to a replacement and this will be done when they are next replacing them in the area as they do them in batches
- d. **Drainage** The drainage at Cherry Tree Cottage is still causing an issue and as the weather gets hotter it is feared the smell will just get worse so the Chairman will contact Mrs Hayes suggesting she consider draining the septic tank.

**10 Public Footpaths** All reported to be in good order. Cllr Collins also indicated that part of the new Parish boundary near to RAF Wyton had been altered to reflect the views of the Parish Council and this was very much welcomed.

**11 Circulation of Planning Applications** It was agreed that any planning applications that the Clerk receives should be circulated to the Council members as previously

## 12 Calendar of Meetings for Year 2010/2011

- July 19
- Sept 20
- Nov 22
- Jan 17
- Mar 14
- Apr 25 – Annual Parish Meeting
- May 9 - AGM

## 13 Correspondence:

- The Clerk Magazine
- Luminus Headlines
- P3 Membership letter
- Letter from Cambridge Water re water main renewal on B1040
- CPALC Newsletter
- Letter re CPALC membership renewal – Renewal was proposed by Cllr Huggins and seconded by Cllr Nicoll and Cheque 1000842 was raised
- HDC Letter re current enforcement cases
- COPE newsletter

## 14 Finance

- Annual Return for year ended 31st March 2009 was signed and approved, Cllr Notman proposed and Cllr Huggins seconded
- The form to change the signatories of Bank Account was signed and approved, Cllr Nicoll proposed and Cllr Marr seconded
- To conclude payment method and scale of Clerk's expenses. After the meeting was closed (and in her absence), the council took the opportunity to discuss the clerk's remuneration package after liaising with CPALC.
- It was approved that Cllr Notman would attend a Fundraising course, Cllr Huggins proposed and Cllr Collins seconded. Cheque 1000843 was raised

**15 Items for next meeting**

- Height restrictions for exposed electricity on poles

**Mrs Elizabeth Pendered - Clerk**  
**Next Meeting: 19<sup>th</sup> July 2010**

*These minutes are un-adopted*

DRAFT